

## ***Shrink Pic***

Go to [http://www.onthegsoft.com/sp\\_download.htm](http://www.onthegsoft.com/sp_download.htm) to Download Software

**Install** Software – following the instructions on the screen. When the install is complete it will open a window on your desktop. You can close this and the program will continue to run. There will be an icon in the bottom right corner of the screen (system Tray).

When ever you start or restart your computer Shrink Pic will autostart to the system tray.

We have tested this program with **Outlook, Thunderbird, Gmail, HotMail** and **SmarterMail**.

**Open** your email client.

**Create new message** – we recommend that you send the message back to yourself.

**Attach** any photo's you want re-sized to the email your are sending. (Shrink pic will automatically shrink photo's as you attach them)

The default settings in Shrink Pic will keep the same quality of the photo but shrink each picture size to approx 10% of the original size.

**Send** the email you created with the attachments to yourself.

When you receive the email, save the attachments to a different location away from the original pictures. You now have pictures ready for the web.